

## **ENVIRONMENTAL SPILL PROCEDURE**

### **Step 1. Assessment & Assistance**

- Check area is safe and assist injured persons
- Assess capability to manage spill & report to management
- Call for assistance if required
- Set up barrier around spill

### **Step 2. Safety**

- Check MSDS for actions to manage product
- Select and wear appropriate PPE

### **Step 3. Containment**

- Isolate local drains
- Surround spill with mini booms or small ring of gravel if safety conditions allow

### **Step 4. Spill Absorption**

- Use loose absorbent to absorb spill product
- Work from the perimeter of the spill towards the centre

### **Step 5. Collection & Disposal**

- Pick up the wetted absorbent and place in waste bag
- Continue procedure 4 until all product is removed
- Return waste material to depot for disposal

### **Step 6. Reporting**

- Advise management that incident has occurred and clean up is complete

### **Step 7. Restocking**

- Restock the spill response kit

**Remember if you are unsure about something, ask for advice**